

Operations Intern



Reports to: Operations

Semester: Fall 2018

Position Overview:

The Operations Intern must be a highly motivated and active member within the organization. He/she will play a vital role in being a part of the logistics that are crucial in executing events. They will assist the Operations officer in maintaining equipment setting up events, tearing down events, and helping with any requested logistical needs. The Operations Intern develops and maintains relationships with other officers and members while incorporating professionalism, respect, integrity, and compassion in all they do.

Essential Functions:

- Assist in any logistical needs for an event
- Help maintain equipment
- Coordinate with Operations officer for other logistical needs for other officers
- Promote the association's events for the awareness of other members

Requirements:

- Member of The Finance Association
- Enjoys being a part of a combination of internal and external roles
- Willingness to step outside comfort zone and maintain reliability

Send questions to operations@bauerfa.org