

Historian Intern



Reports to:
Historian

Semester: Fall 2018

Position Overview:

The Historian Intern is a talented individual that is committed to help the Historian with their various responsibilities. The Intern should be an active member of the organization and be able to be present to most of the organization's events. In addition, the Historian Intern develops and maintains relationships with other officers and members while incorporating professionalism, respect, integrity, and compassion in all they do.

Essential Functions:

- 1 Help with posting on social media before, during, and after events
- 2 Assist in taking pictures at events when the Historian is unable to attend
- 3 Assist in creating flyers for events
- 4 Work with Historian to create an end of semester video
- 5 Help the Historian with different tasks that can appear during the semester

Requirements:

- 1 Member of The Finance Association Be
- 2 willing to attend most of the events
- 3 Camera (Not required, but highly
- 4 recommended) Creativity and initiative
- 5 Familiar with social media